



Carolina Blues Festival/Blues & Foods Market 2022 Marketplace Vendor Guidelines

The 36th Annual Carolina Blues Festival will be held on Saturday, May 21st, 2022. Festival doors will open at 3:00pm and the show will go on until 11:00pm at LeBauer Park in Downtown Greensboro (208 N Davie St Greensboro, NC 27401). This is a ticketed event with limited space for Vendors.

We will be holding our Blues & Foods Market in Center City Park in Downtown Greensboro (200 N Elm St, Greensboro, NC 27401) on Sunday, May 22nd, 2022 from 1:00pm-5:00pm. This a free community event with a larger Vendor Marketplace, more Food Vendors and live Blues Music.

DEADLINE: Deadline for vendor applications is April 30, 2022 OR when all spots are filled - whichever comes first. Spaces not reserved without full payment of vendor fee. Requested cancellations with refunds before April 30, 2022 will be subject to a \$5 admin fee.

VENDING TIMES: 36TH CAROLINA BLUES FESTIVAL: SATURDAY: 3:00-11PM
PBPS BLUES & FOODS MARKET: SUNDAY: 1-5PM

VENDOR FEES:

Vendor Fees for 1 DAY ONLY (Choice of Day: SATURDAY: 3:00-11PM or SUNDAY: 1-5PM)

10'w x 10'd - \$50 for Crafters, Makers and Artists

20'w x 10'd - \$80 for Crafters, Makers and Artists

10'w x 10'd - \$35 for Non-Profit Vendors (proof of non-profit status required)

10'w x 10'd - \$100 for Marketing Tables (no sales, only advertising commercial business)

20'w x 10'd - \$160 for Marketing Tables (no sales, only advertising commercial business)

Vendor Fees for BOTH DAYS:

10'w x 10'd - \$90 for Crafters, Makers and Artists

20'w x 10'd - \$150 for Crafters, Makers and Artists

10'w x 10'd - \$60 for Non-Profit Vendors (proof of non-profit status required)

10'w x 10'd - \$190 for Marketing Tables (no sales, only advertising commercial business)

20'w x 10'd - \$310 for Marketing Tables (no sales, only advertising commercial business)

We do not accept Multi-Level Marketing/Direct Sales vendors (no Papparazzi, Herbalife, dōTERRA, etc.).

VENDOR SPACE SIZE: Vendor Space allows for 10 ft x 10 ft tents. No camping tents, or tarps as canopies allowed. Vendors will be spaced at least 5 ft from neighboring vendors.

TABLES/TENTS/CHAIRS: Vendors are responsible for supplying their own tents, tables, chairs and displays. Vendors must also ensure that their tents are secured in case of wind; LeBauer Park and Center City Park do not allow staking, so vendors must bring weights to hold tents in place. All tents must be properly weighted. Per Greensboro Fire Department, tents must be anchored to the ground with a 40 lb weight PER LEG. Greensboro Fire Marshals will be inspecting tents prior to start of each event.

ELECTRICITY: Electricity is first come first serve. Vendors who sign up and pay for a spot with electricity must make sure to supply their own 100 ft extension cords and power strips. You'll be provided enough electricity for lighting, POS systems, phone charging station, etc - contact us for anything pulling higher electrical loads.

SETUP:

Saturday - Carolina Blues Festival: Vendor load-in time will be between 11:30 am and 1:30 pm. Any vendor arriving later than 30 minutes before the event start time may not be permitted to set up, and again, will not be issued a refund. ALL renters of spaces MUST be ready for fire inspection on the day of the Festival.

Sunday - Blues & Food Market: Vendor load-in time will be between 10:00 am and 12:00 pm. Any vendor arriving later than 30 minutes before the event start time may not be permitted to set up, and again, will not be issued a refund. ALL renters of spaces MUST be ready for fire inspection on the day of the Festival.

VENDING SPACE CLEAN-UP: Vendors are responsible for keeping a clean booth area, free of debris. Space should be left clean when you break down.

BREAKDOWN:

Saturday - Carolina Blues Festival: Vendor breakdown begins PROMPTLY at 11:00pm. To safely allow for attendees to leave, vehicles cannot be pulled up to the park until after 11:30pm. At no time are you allowed to drive into LeBauer park.

Sunday - Blues & Food Market: Vendor breakdown begins PROMPTLY at 5:00pm. To safely allow for attendees to leave, vehicles cannot be pulled up to the park until after 5:30pm. At no time are you allowed to drive into Center City park.

FOOD & DRINK: Marketplace vendors may NOT sell drinks or food (bottled sauces, honey, preserves, etc. may be accepted). We allow drink sales thru approved food vendors only. No vendors are allowed to sell alcohol.

SPACE ASSIGNMENT: Festival space assignments are at the sole discretion of the PBPS. All space assignments are final. The PBPS reserves the right to make final determination of all festival space assignments in the best interests of the festival. The PBPS reserves the right to make modifications to the festival layout plans.

CHARACTER OF EXHIBITS: The PBPS reserves the right to prohibit the display of any article that, in the opinion of PBPS, is not in keeping with the nature and character of the festival. The PBPS reserves the right to restrict any exhibit because of noise, method of operation, or materials, or any exhibit which in the opinion of the PBPS may detract from the general character of the festival as a whole. All demonstrations or promotional activities MUST be confined to the limits of the Vendor's rented festival space. Demonstrations or activities that cause annoyance to neighboring Vendors, such as flashing lights or noise, or result in obstruction of walk space, or prevent ready access to a nearby booth will not be allowed. All tents placed must be weighted, not staked.

ASSIGNMENT OR SUBLETTING OF FESTIVAL SPACE: Vendors shall NOT assign, sublet, or share the festival space allotted without the knowledge and written consent of the PBPS. No products, arts, accessories, souvenirs, catalogs, or other goods bearing the name(s) of any other Vendor(s), Sponsor(s), or anyone other than the Vendor may be displayed. Any firm or organization that is not assigned festival space will not be permitted to solicit business within the festival area. Booth spaces will be pre-assigned based upon booth type. We try our best to spread out vendors selling similar items. Vendors will not be allowed to switch spaces on the day of the festival.

TAXES: Piedmont Blues Preservation Society and Greensboro Downtown Parks, Inc. are non-profits and do not pay taxes on anything vendors sell, and this is, therefore, the responsibility of all vendors.

CASH SALES: Vendors should furnish sufficient change for their sales transactions. We cannot provide change to vendors. An ATM will be available on site, however, we highly recommend having a method of electronic payment so you don't miss out on sales.

LIABILITY AND INSURANCE: Vendors assume all rights and responsibilities for the conduct of their operations, including but not limited to: obtaining liability and general coverage insurance for vendor-related activities adhering to all local and state ordinances and regulations. Neither the PBPS, nor the agents, officers nor volunteers or employees of the PBPS will be responsible for any injury, loss or damage that may occur to the Vendor or the employees or property of the Vendor from any cause whatsoever. It is the Vendor's responsibility to protect machinery or exhibits so that no injury will result to the public, visitors, guest, or persons on the property. All property of the Vendor is understood to remain in the Vendor's care, custody, and control in transit to, from or within the confines of the festival area subject to the rules and regulations. The Vendor, on signing this contract, expressly releases, holds, keeps, and saves harmless and indemnifies the forgoing named organizations and committees and individuals from all claims for such loss, damage or injury. The Vendor is encouraged to carry insurance to cover any of the above.

SECURITY: The PBPS will provide reasonable security for the festival. The PBPS shall take reasonable care to see that exhibits are not destroyed or damaged through any cause within its control, but does not ensure the safety of exhibits and is required to use only such care as would a reasonable and prudent business person in the protection of their own property.

REFUNDS/FORCE MAJEURE: In case of cancellation of the festival or unavailability of the festival space for the specified use due to war, governmental action or order, acts of God, fire, or any other causes beyond the PBPS' control, this agreement shall terminate, and the Vendor shall be entitled to the return of the rental fees for the festival space. In case of cancellation by the PBPS for any reason within the control of the PBPS or a change in the date or the location of the event, which is unsatisfactory to the Vendor the Vendor shall be entitled to a return of all sums paid for the festival space. Refund of rental fees, as provided for in this section, shall be the exclusive remedy of the Vendor against the PBPS, in case of cancellation or rescheduled or if the festival space is unavailable for use. In case of damage to the Vendor's property due to war, governmental action or order, acts of God, fire, strikes, labor disputes, or any other causes beyond the control of the PBPS, the Vendor expressly waives liability of the PBPS from all claims for the damage and agrees that the PBPS shall have no obligation except for the above stated refund.

RAIN OR SHINE: This is an outdoor event. This event is rain or shine. No rain date.

Vendors must comply with all federal, state, and local health and fire regulations. The Parks disclaim any authority of control over the operation of vendors. Vendors who fail to comply with or repeatedly violate these guidelines may be expelled and/or not invited to apply in future years. The PBPS reserves the right to amend these guidelines as needed.